



About the Appeals Process

What is required for an appeal?

Should a student wish to appeal the admission decision he/she must submit a written request to the Director of Admission of the appropriate admitting office. Grounds for the appeal must be contained in the appeal request.

Standard grounds for an appeal include:

- a. The decision was based on inaccurate information
- b. New information or facts have come to light that were not presented at the original review of application.

Appeals on admission decisions will be considered for up to one semester after the term the student was denied. After one semester, the student must re-apply for admission and complete the required admission process.

Submitting an Appeal

Mail signed appeal letter and supporting documents in a single envelope to:

Avila University
Attn: Director of Admission
11901 Wornall Road
Kansas City, MO 64145

How will I be notified?

The University official/committee reviewing the appeal will communicate the final decision to the student.

We appreciate your interest in Avila University.